

Education Committee Minutes

Coatesville Area Senior High School Auditorium

September 10, 2019 - 6:00 PM

(1st Committee Meeting of the Evening)

CHAIRPERSON: Robert J. Fisher
BOARD MEMBERS: Henry J. Assetto and Robert T. Marshall, Jr.
ADMINISTRATION: Richard F. Dunlap, Jr., Ed.D. and Karen Hall
CALL TO ORDER: 6:04 p.m.

APPROVAL of MINUTES

Approval of the August 13, 2019 Education Committee meeting minutes. ([Enclosure](#))

Motion: Henry Assetto Second: Robert Marshall Vote: 3-0

AGENDA ITEMS

A. Out-of-State Field Trip Request - AFJROTC

RECOMMENDED MOTION: That the Board of School Directors approve the out-of-state field trip request, as presented. ([Confidential Enclosure](#))

Motion: Henry Assetto Second: Robert Marshall Vote: 3-0

B. Out-of-State Field Trip Request - Cadet Drill Competition

RECOMMENDED MOTION: That the Board of School Directors approve the out-of-state field trip request, as presented. ([Confidential Enclosure](#))

Motion: Henry Assetto Second: Robert Marshall Vote: 3-0

C. Out-of-State Field Trip Request – North Brandywine Middle School - 7th Grade Class

RECOMMENDED MOTION: That the Board of School Directors approve the out-of-state field trip request for the 7th grade class, as presented. ([Confidential Enclosure](#))

Motion: Henry Assetto Second: Robert Marshall Vote: 3-0

D. Out-of-State Field Trip Request – Historical Research and Preservation II Students

RECOMMENDED MOTION: That the Board of School Directors approve the out-of-state field trip request, as presented. ([Confidential Enclosure](#))

Motion: Henry Assetto Second: Robert Marshall Vote: 3-0

E. Anticipated Out-of-State, Overnight & Sunday Events – PIAA State & National Championships

RECOMMENDED MOTION: That the Board of School Directors approve the [anticipated] out-of-state, overnight trips and Sunday events, as per the confidential enclosure. ([Confidential Enclosure](#))

Motion: Henry Assetto Second: Robert Marshall Vote: 3-0

PUBLIC COMMENT

- 1) Dawn Beringer
- 2) Linda Bolko
- 3) Christine Cerra
- 4) Deb Thompson

ADJOURNMENT This meeting adjourned at 7:19 p.m.

Anyone wishing to view the video of this meeting may visit our website.

D. Request to Waive Fees - PIAA District I Track & Field Championship – C.A.S.H.

RECOMMENDED MOTION: That the Board of School Directors approve the request to waive fees in the amount of \$6,200 for use of the athletic fields on Friday and Saturday, May 15-16, 2020 from 7:00 a.m. to 7:00 p.m. The organization is willing to pay custodial fees in the amount of \$1,848. ([Enclosure](#))

Motion: Tyrone Carter

Second: Rob Fisher

Motion to Table:

Motion: Rob Fisher

Second: Tyrone Carter

Vote: 3-0

E. Request to Waive Fees – Valley Township Annual Children’s Holiday Party – Rainbow ES

RECOMMENDED MOTION: That the Board of School Directors approve the request to waive fees in the amount of \$614 for use of the facilities on Saturday, December 14th from 12:00 – 2:00 p.m. The Township is willing to pay custodial fees in the amount of \$132 for this event. ([Enclosure](#))

Motion: Tyrone Carter

Second: Rob Fisher

Vote: 3-0

INFORMATIONAL ITEM(S)

- Facilities Update / Coverage
- Food Service Reimbursement/Participation Report for the month ending 8/31/2019. ([Enclosure](#))

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

- Jill Santiago

ADJOURNMENT This meeting adjourned at 7:46 p.m.

Anyone wishing to view the video of this meeting may visit our website.

E. Exception for Reimbursement Request from Student Activities Fund

RECOMMENDED MOTION: That the Board of School Directors approve the Exception for Reimbursement Request from Student Activities Funds in amounts that exceed \$25.00. ([Enclosure](#))

Motion: Henry Assetto

Second: James Hills

Vote: 3-0

F. Independent Contractor Contract – Dr. Jose Monasterio

RECOMMENDED MOTION: That the Board of School Directors approve the Independent Contractor's Contract with Dr. Jose Monasterio, as presented. ([Enclosure](#))

Motion: Henry Assetto

Second: James Hills

Vote: 3-0

G. Prismatic Magic Assembly Agreements for Black History Month - All Elementary Schools

RECOMMENDED MOTION: That the Board of School Directors approve the Assembly Agreements between Prismatic Magic and CASD, as presented. ([Enclosure](#))

Motion: James Hills

Second: Henry Assetto

Vote: 3-0

H. Walnut Street Theatre Group – Anti-Bullying and Bullying Awareness – All Elementary Schools

RECOMMENDED MOTION: That the Board of School Directors approve the Assembly Agreements between Walnut Street Theatre and CASD, as presented. ([Enclosure](#))

Motion: Henry Assetto

Second: James Hills

Vote: 3-0

I. Human Resources Report

RECOMMENDED MOTION: That the Board of School Directors approve the resignations, appointments, new positions, leaves of absence, transfers, changes of status and corrections, as outlined below:

1. Resignations - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approve the following Resignations - Regular and Extra Duty:

a. CATA

1) Giles, Linda, Reading Specialist for North Brandywine Middle School. Letter Dated: 9/1/2019. Reason: Personal. Effective: 9/10/2019.

2) Thompson, Jacqueline, Elementary Teacher for Rainbow Elementary School. Letter Dated: 8/28/2019. Reason: Personal. Effective: 10/28/2019.

b. CATSS

1) Haarstick, Jennifer, 5.75 Hour Aide for Caln Elementary School. Letter Dated: 8/26/2019. Reason: Personal. Effective: 8/26/2019.

c. EXTRA DUTY

1) Kahanofsky, Jesse, Assistant Basketball Coach for the Coatesville Area High School Campus. Letter Dated: 9/3/2019. Reason: Personal. Effective: 9/3/2019.

2. New Appointments - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approve the following New Appointments - Regular and Extra Duty:

a. EXTRA DUTY

- 1) Canning, Jessica, STEM Advisor for Reeceville Elementary School. Posted: 6/7/2019. Salary: \$907.50. Effective: 2019—2020 School Year. SP4: Staff.
- 2) Crawford, Brittany, Vocal Music Director for the Coatesville Area High School Campus. Posted: 7/29/2019. Salary: \$5,550. Effective: 2019—2020 School Year. SP4: Staff.
- 3) Gormley, Audrey, Mentor for Abigail Olsen for Caln Elementary School. Posted: 7/18/2019. Salary: \$1,000. Effective: 2019—2020 School Year. SP4: Staff.
- 4) Hines, Gabrielle, Cheerleading Coach for North Brandywine Middle School. Effective: 2019—2020 School Year. SP4: Staff.
- 5) Strauber, Sarah, Mentor for Jacqueline Miehle for Rainbow Elementary School. Posted: 7/18/2019. Salary: \$1,000. Effective: 2019—2020 School Year. SP4: Staff.
- 6) Thompson, Tyree, Mentor for Nicole Dillon for the Coatesville Area Senior High School. Posted: 7/18/2019. Salary: \$500. Effective: 2019—2020 School Year. SP4: Staff.
- 7) Thompson, Tyree, Mentor for Sarah Toth for East Fallowfield Elementary School and Caln Elementary School. Posted: 7/18/2019. Salary: \$1,000. Effective: 2019—2020 School Year. SP4: Staff.
- 8) Yerck, San Dee, Mentor for Ashley Viscuso for North Brandywine Middle School. Posted: 7/18/2019. Salary: \$500. Effective: 2019—2020 School Year. SP4: Staff.

3. Leave(s) of Absence

RECOMMENDED MOTION: That the Board of School Directors approve the following Leave of Absence as indicated:

a. CATSS

- 1) Heckert, Kathie, Payroll Secretary for the Coatesville Area School District. Effective: 12/14/2018—10/10/2019.
- 2) Vazquez-Sanchez, Maria, Receptionist for the Administration Building. Effective: 4/30/2019—9/5/2019.

4. Voluntary Transfers

RECOMMENDED MOTION: That the Board of School Directors approve the Voluntary Transfer of:

a. CATSS

- 1) Cotto, Ruth, move from Special Education One-on-One Aide for King's Highway Elementary School to Special Education One-on-One Aide for East Fallowfield Elementary School. Effective: 2019—2020 School Year.

5. Involuntary Transfers

RECOMMENDED MOTION: That the Board of School Directors approve the involuntary Transfer of:

a. CATSS

- 1) Andrews, Stacey, move from Special Education One-on-One Aide for the Coatesville Area Senior High School to Special Education One-on-One Aide for the Coatesville Area Intermediate High School. Effective: 2019—2020 School Year.
- 2) Dunlap, George, move from Special Education One-on-One Aide for South Brandywine Middle School to Special Education One-on-One Aide for North Brandywine Middle School. Effective: 2019—2020 School Year.
- 3) Frymiare, Carol, move from Special Education One-on-One Aide for South Brandywine Middle School to Special Education One-on-One Aide for North Brandywine Middle School. Effective: 2019—2020 School Year.
- 4) Gatano, Ann, move from Special Education One-on-One Aide for South Brandywine Middle School to Special Education One-on-One Aide for Rainbow Elementary School. Effective: 2019—2020 School Year.
- 5) Gray, Voncille, move from Special Education One-on-One Aide for the Coatesville Area Intermediate High School to Special Education One-on-One Aide for the Coatesville Area Senior High School. Effective: 2019—2020 School Year.
- 6) Harvey, Carla, move from Special Education One-on-One Aide for the Coatesville Area Intermediate High School to Special Education One-on-One Aide for the Coatesville Area Senior High School. Effective: 2019—2020 School Year.
- 7) Henderson, Nancy, move from Special Education One-on-One Aide for King's Highway Elementary School to Special Education One-on-One Aide for Scott 6th Grade Center. Effective: 2019—2020 School Year.
- 8) Holmes, Casandra, move from Special Education One-on-One Aide for the Coatesville Area Intermediate High School to Special Education One-on-One Aide for the Coatesville Area Senior High School. Effective: 2019—2020 School Year.
- 9) Hunt, Leon, move from Special Education One-on-One Aide for South Brandywine Middle School to Special Education One-on-One Aide for the Coatesville Area Intermediate High School. Effective: 2019—2020 School Year.
- 10) Knecht, Melissa, move from Special Education One-on-One Aide for the North Brandywine Middle School to Special Education One-on-One Aide for Scott 6th Grade Center. Effective: 2019—2020 School Year.

- 11) Matuszewski, Amelia, move from Special Education One-on-One Aide for South Brandywine Middle School to Special Education One-on-One Aide for North Brandywine Middle School. Effective: 2019—2020 School Year.
- 12) Miles, Vincent, move from Special Education One-on-One Aide for South Brandywine Middle School to Special Education One-on-One Aide for North Brandywine Middle School. Effective: 2019—2020 School Year.
- 13) Mull, Tammie, move from Special Education One-on-One Aide for the Coatesville Area Senior High School to Special Education One-on-One Aide for the Coatesville Area Intermediate High School. Effective: 2019—2020 School Year.
- 14) Musick, Joyce, move from Special Education One-on-One Aide for South Brandywine Middle School to Special Education One-on-One Aide for North Brandywine Middle School. Effective: 2019—2020 School Year.
- 15) Norris, Demetrius, move from Special Education One-on-One Aide for Scott 6th Grade Center to Special Education One-on-One Aide for the Coatesville Area Intermediate High School. Effective: 2019—2020 School Year.
- 16) Parker, Jackie, move from Special Education One-on-One Aide for Reeceville Elementary School to Special Education One-on-One Aide for North Brandywine Middle School. Effective: 2019—2020 School Year.
- 17) Sheckells, Joanne, move from Special Education One-on-One Aide for Rainbow Elementary School to Special Education One-on-One Aide for Caln Elementary School. Effective: 2019—2020 School Year.
- 18) Sipprell, Dawn, move from Special Education One-on-One Aide for Reeceville Elementary School to Special Education One-on-One Aide for Scott 6th Grade Center. Effective: 2019—2020 School Year.
- 19) Sweigart, Hope, move from Special Education One-on-One Aide for Reeceville Elementary School to Special Education One-on-One Aide for East Fallowfield Elementary School. Effective: 2019—2020 School Year.
- 20) Tooles, Margaret, move from Special Education One-on-One Aide for Scott 6th Grade Center to Special Education One-on-One Aide for the Coatesville Area Intermediate High School. Effective: 2019—2020 School Year.
- 21) Warren, Dottie, move from Special Education One-on-One Aide for King's Highway Elementary School to Special Education One-on-One Aide for Scott 6th Grade Center. Effective: 2019—2020 School Year.
- 22) Wright, Heather, move from Special Education One-on-One Aide for South Brandywine Middle School to Special Education One-on-One Aide for North Brandywine Middle School. Effective: 2019—2020 School Year.

6. Change of Status

RECOMMENDED MOTION: That the Board of School Directors approve the Change of Status as indicated:

a. CATSS

- 1) Grant, Dianne, move from 2.5 Hour Cafeteria/Playground Aide for East Fallowfield Elementary School to 5 Hour Cafeteria/Playground Aide for East Fallowfield Elementary School and North Brandywine Elementary School. Effective: 8/26/19. SP4: Staff.
- 2) Hilton, Betty, move from 5 Hour Cafeteria/Playground Aide for East Fallowfield Elementary School to 3 Hour Cafeteria/Playground Aide for East Fallowfield Elementary School and North Brandywine Elementary School. Effective: 8/26/19. SP4: Staff.

7. Creation of New Position(s)

RECOMMENDED MOTION: That the Board of School Directors approve the creation of Title 1 Tutoring for Elementary Grades K-5, Scott 6th Grade Center and North Brandywine Middle School to be funded by Title 1 grant money for the duration of the 2019—2020 School Year. Number of tutors needed will be based upon enrollment.

8. Tenure

RECOMMENDED MOTION: That the Board of School Directors approve tenure for the following temporary professionals who have been certified by the District Superintendent as being eligible for the professional status. Each person shall be provided with a Professional Employee Contract per Section 1108 of the School Code.

- Emily Fichter Effective: 8/22/2019
- Audrey Gormley Effective: 8/23/2019
- Carol Hengel Effective: 8/29/2019
- Meredith Johnston Effective: 8/25/2019
- Tammy McHugh Effective: 4/26/2019
- Luke Nelson Effective: 8/23/2019
- Sean Nichols Effective: 8/22/2019
- Thora Schlosser Effective: 8/22/2019
- Heather Stine Effective: 8/22/2019

9. Correction

RECOMMENDED MOTION: That the Board of School Directors approve the Correction from Involuntary Transfers as indicated:

a. CATA

- 1) Bien, Jessica, remain at North Brandywine Middle School. Effective: 2019—2020 School Year.

Motion: James Hills

Second: Henry Assetto

Vote: 3-0

J. Human Resources Addendum

RECOMMENDED MOTION: That the Board of School Directors approve the resignations, appointments, new positions, leaves of absence, transfers, changes of status and corrections, as outlined below:

1. Resignations - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approve the following Resignations - Regular and Extra Duty:

a. FEDERATION

- 1) DiPaola, Margaret, 5.5 Hour Lead Worker for East Fallowfield Elementary School. Letter Dated: 8/23/2019. Reason: Personal. Effective: 6/6/2019.

b. NON-CERTIFIED

- 1) Sperratore, McKenzie, School Police Officer for the Coatesville Area School District. Letter Dated: 9/4/2019. Reason: Personal. Effective: 9/3/2019.

2. New Appointments - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approve the following New Appointments - Regular and Extra Duty:

a. EXTRA DUTY

- 1) Carrozza, Kyle, 7th Grade Girls' Soccer Coach for North Brandywine Middle School. Posted: 7/24/2019. Salary: \$1,486.25. Effective: 9/5/2019. SP4: Staff.
- 2) Cole, Kelly, Mentor for Kevin Maggs for the Coatesville Area Intermediate High School. Posted 7/18/2019. Salary: \$1,000. Effective: TBD. SP4: Staff.
- 3) McKim, Lena, Junior Class Cabinet Advisor for the Coatesville Area Senior High School. Posted: 7/30/2019. Salary: \$1,975.50. Effective: 2019-2020 School Year. SP4: Staff.
- 4) Renshaw, Sharon, Mentor for Colin English for the Coatesville Area Intermediate High School. Posted: 7/18/2019. Salary: \$1,000. Effective: TBD. SP4: Staff.
- 5) Smiley, Matthew, Cyber Assessment for the Coatesville Cyber Academy. Posted: 8/20/2019. Salary: \$33/hour. Effective: 2019—2020 School Year. SP4: Staff.
- 6) Warren-Ward, Octavia, Cyber Assessment for the Coatesville Cyber Academy. Posted: 8/20/2019. Salary: \$33/hour. Effective: 2019—2020 School Year. SP4: Staff.

3. Leave(s) of Absence

RECOMMENDED MOTION: That the Board of School Directors approve the following Leave(s) of Absence as indicated:

a. CATA

- 1) Schwarz, Susan, Teacher for Reeceville Elementary School. Medical Sabbatical. Effective: 8/19/2019—1/23/2020.

O. Resolution – Director of Athletics, Activities and Compliance

RECOMMENDED MOTION: That the Board of School Directors approve the addition of the Director of Athletics, Activities and Compliance position to the Act 93 Administrative Compensation Plan.

Motion: Henry Assetto

Second: James Hills

Vote: 3-0

P. Superintendent Search – Request for Proposals

RECOMMENDED MOTION: That the Board of School Directors authorize a request for proposals for companies to facilitate the hiring for the position of Superintendent for the Coatesville Area School District.

Motion: Henry Assetto

Second: James Hills

Vote: 3-0

INFORMATIONAL ITEM(S)

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

- Chuck Kramer, Caln Township - LERTA

ADJOURNMENT This meeting adjourned at 8:07 p.m.

Anyone wishing to view the video of this meeting may visit our website.

Policy Committee Minutes
Coatesville Area Senior High School Auditorium
September 10, 2019 - 6:00 PM
(No Committee Meeting this Evening)

CHAIRPERSON: Robert T. Marshall, Jr.
BOARD MEMBERS: Brandon J. Rhone and Thomas Siedenbuehl
ADMINISTRATION: Richard F. Dunlap, Jr., Ed.D. and Karen Hall
CALL TO ORDER: 8:07 p.m.

APPROVAL of MINUTES

Approval of the August 13, 2019 Policy Committee meeting minutes. ([*Enclosure*](#))

AGENDA ITEMS

None

INFORMATIONAL ITEM(S)

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

ADJOURNMENT This meeting adjourned at 8:09 p.m.

Anyone wishing to view the video of this meeting may visit our website.